



Brisbane Airport Corporation (Pty Ltd) and Applicants for Employment

When you apply to work for Brisbane Airport Corporation or one of our contractors or service providers, we will collect your personal information.

Information we collect

We will collect personal information such as your name, postal address, email address, phone number, date of birth, gender, nationality, race or ethnicity, work experience, qualifications, citizenship status or proof of right to work, drivers licence, passport details, ASIC number and other publicly available information. We will also collect medical and health information including any conditions you may have, if this information is relevant to the role you are applying for.

We may also ask you to provide contact details of your referees. You must ensure that they are aware you have provided their personal information to us and they agree to us using it in connection with the employment process.

If you are successful in applying for a position at Brisbane Airport Corporation, we may collect more information about you, such as details of your superannuation, bank account, tax file number and emergency contacts. We may also ask you to undertake medical examinations if they are relevant to the role you have applied for.

We will not disclose your personal information for any other purpose, other than as required by law or to manage your employment relationship with us.

How we collect your personal information

We will collect your personal information from you when you apply for a position with us either directly or via a recruiter. We may also collect your personal information indirectly from third parties you have authorised to share your personal information, such as your employer, as well as from publicly available sources and our own contacts.

For more information about how we collect, hold and secure personal information see our [Privacy Policy](#)

Why we collect your personal information

We collect your personal information to allow us to consider, review and assess your application for employment with Brisbane Airport or one of our contractors. We will contact you if we consider you to be a suitable candidate for a current position.

If you do not provide your personal information, or the information you supply is insufficient or inaccurate, we may not be able to provide you with an opportunity to apply, or fully consider you for other employment opportunities.

Disclosing your information

We may disclose your information to trusted third parties who support us to provide recruitment and employment processes. We ask that these third parties hold, use and disclose your personal information in accordance with the Privacy Act and other relevant laws.

Storing your information

When you apply for a role with us, your information is entered into our candidate database. We may contact you for the current role you applied for or you may be contacted for other opportunities within Brisbane Airport Corporation at a later date.

We will contact you every two years to check whether you wish us to retain your information for consideration for future roles. You can also ask to be removed from our candidate database at any time by emailing: careers@bne.com.au.

How to access or correct your personal information

You can contact us about your personal information or our privacy policy at privacy@bne.com.au or you can go to our website and submit an enquiry form at www.bne.com.au/feedback. For more information see our [Privacy Policy](#).