

Community Giving Fund Criteria and Guidelines

The Brisbane Airport Community Giving Fund Criteria and Guidelines

Brisbane Airport Corporation Pty Limited ACN 076 870 650 (**BAC**) has established the Brisbane Airport Community Giving Fund program to provide:

1. cash grants to community groups providing health and wellbeing, community safety, sport, education, environment or other community benefit initiatives (the **Giving Fund**); and
2. young entrepreneurs and students with an opportunity to sit down with a leader in the aviation industry and learn about what it takes to make it in this dynamic industry (**Lunch and Learn**).

These Brisbane Airport Community Giving Fund Criteria and Guidelines must be read in conjunction with the Brisbane Airport Community Giving Fund Terms and Conditions ([available here](#)).

Eligibility – The Giving Fund

Subject to the Brisbane Airport Community Giving Fund Terms and Conditions, an applicant for the Giving Fund must be established and operated in Australia and be a deductible gift recipient (**DGR**), with an Item 1 category, which is either endorsed by the Australian Tax Office (**ATO**) or listed by name in the tax law.

All successful applicants will be required to supply a digital copy of its DGR endorsement letter from the ATO or confirmation of its relevant listing.

The Giving Fund is available for charitable projects operating in a community.

The Giving Fund is focused broadly on the categories of health and wellbeing, community safety, sport, education, environment or other community benefit initiatives (**Funding Categories**). All applications for the Giving Fund must fit into at least one of the Funding Categories to be eligible for consideration. The Funding Categories are defined as follows:

Health and Wellbeing

Initiatives that improve overall health and wellbeing, such as projects related to supporting mental health and physical health (for example, physical activity and healthy lifestyle programs).

Community Safety

Initiatives that increase safety and security in communities, such as projects related to emergency response, crime prevention, natural disaster prevention, accident prevention and road safety.

Sport

Initiatives that promote and support sporting events and sporting participation in communities.

Educational

Initiatives aimed at increasing the education of communities in areas such as literacy and numeracy, life education, apprenticeships and traineeships.

Environmental

Initiatives that promote environmental enhancement in communities, and in particular, initiatives that are focused on improving biodiversity of natural habitats, community conservation and environmental education (for example, land rehabilitation and revegetation programs, clean-up and education days and local conservation projects).

Other Community Benefit

Initiatives from community groups that encourage and positively contribute to the community, but may not necessarily fit into one of the above Funding Categories.

Eligibility - Lunch and Learn

Only individuals may apply for Lunch and Learn.

Lunch and Learn is targeted at students, young entrepreneurs and those looking to become a business professional who are seeking information and insight into the aviation industry. Applicants should apply online, explain their background, interest and

where possible provide a brief business plan or potential business idea. Lunch and Learn will take place at an agreed time and venue in a one-on-one setting with a Brisbane Airport Senior Manager (nominated by BAC).

Lunch and Learn is a non-cash grant and accordingly does not include a cash grant. All reasonable expenses (excluding any travel and accommodation expenses) associated with Lunch and Learn will be covered by BAC.

Grant Amount

The Giving Fund cash grants will be based on an amount up to AUD\$1,000 per cash grant. The cash grant amount may change at BAC's discretion. Please note that the final cash grant amount awarded to a successful applicant may differ from the amount originally requested in the application. Successful applicants must use the final cash grant amount within 12 months of receiving it and provide a report to BAC within four weeks of completing the project.

Lunch and Learn does not include a cash grant component.

Number of Applications

Applicants may only submit one application per project per application round for the award of a Brisbane Airport Community Giving Fund grant.

Applying for a Brisbane Airport Community Giving Fund grant

Applications for a Brisbane Airport Community Giving Fund grant must be submitted via the online application process [HERE](#).

Applications by email or post will not be accepted, unless approved by BAC in its absolute discretion.

Applications open on the relevant opening date for each round and must be received by 5:00 pm AEST on the relevant closing date for the round.

Preference of Applications

Preference will be given to applications for charitable projects that:

- are submitted via the online application process with an eligible and fully completed Brisbane Airport Community Giving Fund application form;

- produce positive social outcomes within at least one of the Funding Categories in a community;
- are well defined and include a clear community need, objectives, budget, project outcomes and evaluation proposal; and
- meet the Eligibility Criteria as specified in the Brisbane Airport Community Giving Fund Terms and Conditions.

Exclusions

Brisbane Airport Community Giving Fund grants will not be awarded to or for:

- individuals (except under Lunch and Learn or as otherwise determined by BAC in its absolute discretion);
- political parties;
- government entities;
- commercial sponsorships;
- religious groups (except for projects that support a non-religious purpose);
- retrospective requests;
- debt retirement, budget deficits, endowments or bequest programs;
- general fundraising appeals; or
- entities that are not charitable in nature, or do not meet the relevant Eligibility Criteria as set out in these Brisbane Airport Community Giving Fund Criteria and Guidelines and the Brisbane Airport Community Giving Fund Terms and Conditions.

Confidentiality

BAC will respect the confidentiality of information provided by applicants of a Brisbane Airport Community Giving Fund grant, including information that directly relates to the business activities of applicants. BAC may disclose an applicant's information to regulatory authorities. By completing the Brisbane Airport Community Giving Fund application form, an applicant agrees to its information being used and disclosed for the purposes of assessing its application for a Brisbane Airport Community Giving Fund grant and if successful, for the purpose of awarding a grant.

Privacy Collection Statement

BAC will collect personal information of applicants when they apply for the Brisbane Airport Community Giving Fund program. This information will be used to consider the application, contact the applicant about the status, and notify the applicant about any future Community Giving Fund programs. BAC will share personal information of applicants with its service provider, XCom Media, who supports BAC to provide this service. Applicants can opt out at any time. Successful applicants will also have their details displayed on the Brisbane Airport website (bne.com.au) and shared with relevant government electorates.

BAC is committed to protecting the privacy of applicants and will deal with personal information in accordance with the Brisbane Airport Community Giving Fund Terms and Conditions and BAC's Privacy Policy at <https://bne.com.au/privacy-policy>.