



FILMING & PHOTOGRAPHY GUIDELINE



Introduction

The primary function of Brisbane Airport is to provide facilities for the safe, secure, and efficient movement of passengers, freight, and aircraft.

Against this background, Brisbane Airport Corporation (BAC) works closely with commercial organisations and private persons wishing to use the airport for filming and photography activities.

Safety & Security

BAC is committed to maintaining safety and security at the airport and may decline the use of the airport to film or photograph for safety, security, or operational reasons.

BAC reserves the right to refuse permission to any organisation or person or to issue a ban on any organisation or person to film or photograph at the airport based on previous abuse or misuse of filming or photography rights. It is therefore important that these guidelines and the Terms and Conditions outlined in this guideline are complied with.

Applications for Filming or Photography

Any person or organisation wishing to undertake filming or photography at Brisbane Airport must complete the online application form and submit for review by the Communications & Public Affairs team **at least eight (8) business days** before the proposed activity. Any requirements and arrangements for access to airside areas must also be confirmed at this time.

In all cases, filming or photography will not be permitted until the following has occurred

- a) An online application form has been completed, submitted and received by BAC,
- b) A copy of your public liability insurance certificate has been sighted by a representative of the BAC Communications & Public Affairs team AND

- c) An email confirming that filming has been approved has been received by the applicant from a member of the BAC Communications & Public Affairs team.

Payment of any fees is required on the day or prior to the day, unless special arrangements have been made with Communications & Public Affairs.

Terms and Conditions of Filming or Photography

- The safe, secure, and efficient movement of passengers, freight and aircraft at the airport must not be interfered with in any way. The site used for filming or photography must be kept clean, tidy, and safe at all times.
- The location specified in the application must not be used for any purpose other than the purpose for filming or photography specified in the application.
- BAC may relocate, defer, or cancel any approved filming or photography activity when safety, security, or operational considerations demand it. In those circumstances, BAC will not be responsible for any loss to any person or organisation.
- Persons or organisations wishing to film or photograph within airside areas of the airport are subject to security access control requirements, i.e. sighting of a drivers licence or passport, as well as a safety escort and supervision. All persons must be accompanied by an airport official with an Aviation Security Identification Card (ASIC) and a valid Visitor Pass must be obtained for each person entering airside areas.
- If it is intended to drive on the airside, an Authority to Drive (ADA) applicable to airline operators only, must be obtained and the rules set out in Brisbane Airport's Airside Driver's Handbook, must be complied with.
- No vehicle is to be left unattended in the vicinity of the airport, except within the public car park/s.
- Prior to commencement of filming or photography, persons/organisations must submit to BAC a copy of the Certificate of Currency of Public Liability Insurance (where applicable as determined by BAC), for an insured sum (as a minimum) as set out below, noting Brisbane Airport Corporation as a joint-insured for the purpose of access to Brisbane Airport on these terms and conditions:
 - Airside (near an aircraft manoeuvring area – such as taxiways and runways - \$50million)
 - Airside (not near an aircraft manoeuvring area - \$20million)
 - Landside - \$10 million
- Persons or organisations accessing Brisbane Airport do so at their own risk and release BAC from liability for any loss or damage of any kind.
- If any of these terms and conditions are, in BAC's reasonable opinion, not complied with, then BAC may terminate the right to film or photograph, and all persons associated with that activity will be required to immediately leave the airport. In those circumstances, BAC will not be responsible for any financial loss to any person or organisation.

Filming and Photography Fees

A fee is levied in advance for filming and photography activity undertaken for commercial gain. The full amount of the fee will be notified by BAC after an application is received and before the activity commences. No filming or photography will be permitted until the applicable fee is paid, unless prior arrangements have been made with BAC. Fees are as follows:

- **Landside: \$440.00 per hour (or part thereof) including GST**
- **Airside: \$660.00 per hour (or part thereof) including GST**

Fees will also apply to time taken to set up, from bump in to bump out.

Should specific BAC personnel or services be required to undertake the activity, a further fee may be levied.

Depending on the location, timing and duration of the activity, an additional fee may also be imposed to cover the additional deployment of security or safety personnel. Out-of-hours filming incurs an extra fee of \$500.00.

Special fees may also be applicable to major commercial filming shoots and will be negotiated by BAC and the client.

For non-commercial filming or photography, fees are not charged for the following activities:

- Airline partners and tenants whether for internal or advertising purposes
- News coverage, e.g. breaking news stories and library footage
- Study related filming, i.e. university and school assignments

BAC also reserves the right to waive fees at any time at its sole discretion.

Enquiries

Please direct any enquiries during business hours (8:30am – 5:00pm Mon- Fri) to:

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