



Project Director

About Brisbane Airport Corporation

Brisbane Airport Corporation Pty Limited (BAC), the operator of Brisbane Airport (BNE), is a proud, private, un-listed Queensland company, employing thousands of Queenslanders and creating economic opportunities for the state and city of Brisbane equating to more than \$4 billion annually.

Operating 24 hours a day, seven days a week, BNE has two major Terminals accommodating 33 airlines flying to 83 domestic and international destinations. It is a suburb in its own right, the largest capital city airport in Australia by land size (2,700 hectares) and the third-largest airport in Australia by passenger numbers with more than 23.4 million passengers travelling through the airport in FY18.

More than 425 businesses are located at BNE, servicing a diverse range of industries offering services such as freight and aircraft handling, warehousing, transport and communications, manufacturing, research, property and infrastructure development, education and training, recreation, tourism, accommodation, leisure and retail. Collectively these businesses employ nearly 24,000 people, a number expected to exceed 50,000 (the size of a regional town) by 2034.

With passenger numbers forecast to more than double by 2034, since FY12 BAC has invested \$1.7 billion building critical infrastructure, with a further \$1.8 billion worth of infrastructure to be delivered between FY18 – FY22.

Projects to be delivered include a new runway, new multi-level car park and walkway facilities, road terminal expansions, terminal redevelopments, new apron and taxiways, road and cycling path upgrades and a number of new commercial buildings.

About the Position

Reporting to the Head of Major Projects, the **Project Director** is responsible for the client side activities for the design and delivery of assigned large capital infrastructure works on the airport. The works to be delivered include but are not limited to Terminal works of a commercial and operational nature in accordance with the timings and costing's outlined in the Business Plan.

Key deliverables to BAC associated with the role include infrastructure assets which comply with the strategic business objectives outlined in the Business Plan for the ITBX project.



Project Director

Tasks and Responsibilities

- Manage and lead the project team during the various phases of the project, particularly during design and construction to required standards and within approved goals, budget and Corporation policies
- Maintain high quality cost plans, project schedules and risk registers for the project
- Oversee the preparation of contract documentation, including negotiation leading to contract execution
- Where nominated act as the Principal Representative on contracts
- Prepare and coordinate design work to a high standard
- Assist in Capex budget formulation
- Investigate, prepare and assess proposed briefs by contractors, consultants and clients (internal/external)
- Liaise as necessary with Commonwealth, State and Local Authorities including the Airport Building Controller and Airport Environment Officer
- Prepare Project Management plans, contract documentation and administer same during the execution of projects, in accordance with BAC policies and procedures
- Manage consultants and contractors on project delivery to ensure timely delivery and cost effective outcomes
- Effectively brief and manage internal BAC personnel and stakeholders on project matters
- Ensure appropriate project close-out procedures are implemented including defects management, contractor performance assessment and reporting
- Provide project related advice to senior BAC management
- Coordinate with other interfacing projects and identify opportunities for efficiency and innovation
- Fully comply with BAC's policies and procedures including the Project Management Framework (PMF)
- Provide all required input to the Project Management Office (PMO). Provide this input in a timely manner and ensure it is of a high professional standard
- Build and maintain effective communication and collaborative partnerships with internal departments, stakeholders and external agencies to facilitate achievement of the Assets group's business objectives. Achieve high satisfaction ratings from stakeholders and internal clients
- Ensure that due regard is made to aligning with BAC's strategy including the meeting the requirements of the '4 bosses'



Project Director

Experience & Qualifications

Essential

- Tertiary qualifications or equivalent, in Engineering or Construction Management or related areas
- Eligible for membership with Institute of Engineers or equivalent
- Certified Project Director with AIPM or equivalent
- Financial management for projects
- Management of works contracts and consultancy agreements

Preferred

- A high level of skill and varied experience in airport project delivery including design, construction and project management

Knowledge & Technical Proficiency

- Conversant with relevant construction codes, occupational health and safety legislation
- Familiar with standard contract terms and conditions and their administration
- Sound knowledge of Airport Act regulations and procedures

This is an opportunity to join a company which is already a leader in its field in Australia and use your skills, experience and enthusiasm to help continue our successful growth. BAC is a forward thinking organisation, which is supportive of innovation and has a unique positive working environment.

Please note, Brisbane Airport Corporation (BAC) reserves the right to close the applicant portal prior to the listed closing date.

If you believe you have the drive and experience to succeed in this exciting role, please click [here to apply now.](#)