



FORM SW002 DISCONNECTION FORM FOR SEWER ASSETS ON BRISBANE AIRPORT

Section 1: Application Details

Completed by Applicant

Permanent Sewer Connection

Estimated date of disconnection: _____

Hydraulics drawings attached to this application form
Complete Sections 1, 2, 3 and 4

Temporary Sewer Connection

Estimated date of disconnection: _____

Complete Sections 1, 2, 3 and 4.

Section 2: Applicant Details

Completed by Applicant

Applicant Name

Trading Name

ACN/ABN

Mailing Address

Phone

Email

Building Owners Name

Airport Address Plans attached? Yes No

Section 3: Billing Details

Completed by Applicant

Lessee Name

Trading Name

ACN/ABN

ACN / ABN

Mailing Address

Phone

Email

I/we hereby apply for the disconnection of sewer services to the above mentioned site from the date stated above or the agreed nominated date. The applicant or project manager undertakes to pay for all costs associated with the disconnection of sewer services to the site. I/we further declare the above particulars to be true and correct and I/we warrant that I/we have the authority to bind the applicant.

Name _____ Signature _____ Date ____/____/____

Position _____ Company _____

Signature to be the consumer's or authorised agent for the consumer

Section 4: Project Manager / BAC Approvals Details

Completed by BAC Project Manager / Approvals

Name

Mobile

Email

Project Code and Description

Building No / Site Address

Topic: Disconnection Form for Sewer Assets on Brisbane Airport

Approval: Electrical Services Asset Manager **Date of Approval:** 29/4/2014

Document Location: G:\Assets\Airport Facilities\Utilities\Utilities Documentation\Application for Utilities Supply

BAC USE ONLY

Codes **Completed by Building and Facilities Asset Manager**

Tenant Code	Site Code	Building Number	Utility	GL Code	BAC Project Code

Permanent Installation **Completed by Hydraulics Coordinator**

Comments

Meter Details **Completed by Hydraulics Coordinator**

Utility	Date Connected	Meter No	Meter Type	Meter Make	Meter Size (mm)	Reading (kl)	Reading Date	Mx Asset No

If a new asset or replacement of an existing asset, details to be completed and forwarded to Maximo Administrator

APPROVAL TO PROCEED

Signature _____ Date ____/____/____

Name _____ Position _____

Topic: Disconnection Form for Sewer Assets on Brisbane Airport

Approval: Electrical Services Asset Manager **Date of Approval:** 29/4/2014

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INSTRUCTIONS

Disconnection of Sewer services for Projects, Construction and Permanent Tenancy

All Applicants to complete Sections 1, 2, 3.

The BAC Project Manager / Project Approvals Manager to ensure all relevant details completed and must complete Section 4.

If the sewer disconnection is for a BAC project where costs relating to the disconnection are to be paid direct by BAC, the BAC Project Manager must provide the project code. Where the sewer disconnection is to be paid for by the demolition company or tenant, invoice details are required. Sections 2 & 3.

Send the completed signed form and any relevant documentation eg plans/sketches, to BAC for approval:

Ken Hughes, Buildings Facilities Asset Manager
PO Box 61, Hamilton Central QLD 4007 or email to utilities@bne.com.au

Upon approval by BAC, the Applicant will receive this signed form and this then permits the Applicant to remove their sewer connection.

In disconnecting from the BAC sewer mains, all works must conform to AS3500.

BAC or their representatives must be permitted access to the site in order to view the disconnection works as required throughout the demolition process.

If the BAC sewer disconnection point is located externally to the perimeter of the demolition site, the disconnection point is to be at the mains or manholes and not the property boundary. Any costs external to demolition site are to be incurred by the project manager or tenant.

If the BAC sewer disconnection point is located at the other side of the road and outside of demolition site, approval for external works will be through the Approvals Section or relevant BAC Project Manager. Contact BAC Approvals or the Project Manager for these works.

The applicant must notify BAC Hydraulics section of the disconnection date in order to arrange isolation of main or the shut of the valves as required.

BAC Approvals or Project Manager to arrange the location of the disconnected services to be surveyed.

BAC Hydraulics section will inspect the disconnection prior to backfilling.

Trade Waste

Should trade waste service be removed, BAC Approvals or Project Manager to notify BAC Strategic Planning Section and Queensland Urban Utilities. Refer to QUU website for form to cancel trade waste agreement.

Contacts

Ken Hughes, Building and Facilities Asset Manager	Phone 07 3406 3287
Neville Weathered, Hydraulics Coordinator	Phone 07 3406 3378
Ross Griffith, Hydraulics Officer	Phone 07 3406 3043

Topic:	Disconnection Form for Sewer Assets on Brisbane Airport		
Approval:	Electrical Services Asset Manager	Date of Approval:	29/4/2014
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